



APPENDIX IV:

ACTIVITY/PROGRAMME EVALUATION FORM

Activity¹ / Program² Evaluation Form

Title of Activity/Program:	Date:
Duration:	Venue:

Learning objective 1

Met

Partially met

Not met

Learning objective 2

Met

Partially met

Not met

Learning objective 3

Met

Partially met

Not met

Learning objective 5

Met

Partially met

Not met

2. Please rate the following aspects of this CPD activity/program (circle your responses):

TABLE 1

	POOR	FAIR	GOOD	VERY GOOD	EXCELLENT
Educational Content	1	2	3	4	5
Quality of training materials	1	2	3	4	5

¹ **CPD Activity** means a process that meets an educational and developmental need; and provides an effective learning experience for the participants lasting at least one (1) CP hour. 45-60 minutes (1CP hour).

² **CPD Program** means series of CPD activities lasting a minimum of 6 CPD hours and a maximum of 15 CPD hours



Overall Quality of Facilitator/ presenter	1	2	3	4	5
Questions & Discussions	1	2	3	4	5
Relevance To Profession	1	2	3	4	5
Practical sessions (if any)	1	2	3	4	5
Quality of Audiovisual Services	1	2	3	4	5
Overall Quality of Activity	1	2	3	4	5

3. Please rate the following facilitation aspects of this CPD activity (circle your response):

TABLE 2

	POOR	FAIR	GOOD	VERY GOOD	EXCELLENT
Venue suitability	1	2	3	4	5
Catering facilities	1	2	3	4	5
Program punctuality	1	2	3	4	5

4. Suggestions for Improvement: _____

5. Suggestions for future topics: _____
